

**Magnolia School District
Board of Education
Regular Meeting
Minutes
March 15, 2017
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call	Mrs. Joyce Albrecht	Absent – Arrived at 7:25
	Ms. Rebecca Ammen	Present
	Mr. Nick D’Amico	Present
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Absent
	Mrs. Rebecca Lang Staffieri	Present
	Mrs. Karen Sorbello	Present
Other Attendees	Dr. Warren Pross, Superintendent Mr. Greg Gontowski, Business Administrator/Board Secretary Mr. Brett Gorman, Solicitor	
Mission Statement	Mission Statement was read by Karen Sorbello	
Special Recognition	Special Recognition Congratulations to the Girls’ Basketball Team for winning the Colonial Conference Championship and the Camden County Elementary Championship. Hats off to Coach Zach Camerieri and his assistant, Connor Camerieri, for their hard work and efforts. (See Attached)	
Joyce Albrecht Arrived	**Joyce Albrecht Arrived 7:25	
Approval of Minutes	<ul style="list-style-type: none">Minutes and Executive Session Minutes of the Regular Board of Education meeting held on February 21, 2017. Motioned by Rebecca Lang Staffieri, Seconded by Nick D’Amico Vote: To approve Minutes Voice Vote. All in favor ** Rebecca Ammen Abstained <u>Motion Approved</u>	
Open Audience Participation I	Open Audience Participation I – <u>AGENDA ITEMS ONLY</u> Motioned by Joyce Albrecht, Seconded by Rebecca Lang Staffieri Vote: To approve opening of Audience Participation I Voice Vote. All in favor	

**Close – Audience
Participation I**

Close Audience Participation I

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOE Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

None

New Business

None

**State and Local School
Board Association**

Karen Sorbello – Updated on Tech Conference she attended

**Superintendent's
Report**

Superintendent's Report

Personnel

Motion to Approve Personnel Items 1 and 2

**Sandy Brosious- Family
leave**

1. Ratification of Mrs. Sandy Brosious to evoke the family leave act effective March 6, 2017 thru an anticipated return date of April 1, 2017

**With regret accept
resignation of Kerry
Schotter effective
2/23/17**

2. Ratification to accept the resignation of Mrs. Kerry Schotter effective February 23, 2017

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

Vote: To approve Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Policies

Motion to Approve Policies Item 1

**Adopted Special
Education Policies from
Strauss Esmay
Associates**

1. The following revised and adopted Special Education policies from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)
Policies 2460 and 2467
Regulation Guides 2460, 2460.1, 2460.8, 2460.9, 2460.15, and the re-adoption of policy 2460.16

First reading of regulation #2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (enclosed)

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

Vote: To approve Item 1
Voice Vote. All in favor

Motion Approved

Motion to Approve Addendum Items 1 thru 3

**Karen Sorbello - To
attend a STEM 4/28/17**

1. Mrs. Karen Sorbello to attend a STEM (Science, Technology, Engineering and Math) workshop in Maryland on April 28, 2017 at a cost of \$129.00.

**Amazing
Transformations – Open
Contract**

2. To award non-fair and open contract to Amazing Transformations LLC for the 2016-2017 school year for behavior analyst services at a rate of \$75.00 per hour.

SEMI program 17-18

3. Motion to approve Magnolia Board of Education's intent to participate in the SEMI program for the 2017-2018 school year.

Motioned by Jennifer Gray, Seconded by Nick D'Amico

Vote: To approve Addendum Item 1
Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-1) **Mrs. Sorbello Abstained**

Vote: To approve Addendum Items 2 and 3
Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Informational Items:

General

Building and Grounds

A.Building and Grounds

1. A fire drill was conducted on February 8, 2017
2. A lockdown was conducted on February 27, 2017
3. Construction inspection, March 5, 2017: Superintendent updated
4. Water sample results: Superintendent discussed

Curriculum	<u>B. Curriculum</u> <ol style="list-style-type: none">1. Teacher Evaluations<ul style="list-style-type: none">• Walkthroughs plus conferences – 9• Long evaluations – 40• Short evaluations – 40
Finance	<u>C. Finance</u> - None
Interdistrict	<u>D. Interdistrict</u> <ol style="list-style-type: none">1. Interdistrict Student Council: Superintendent discussed
Negotiations	<u>E. *Negotiations/Contractual (Executive Session)</u> - None
Policy/Procedure	<u>F. Policy/Procedure</u> - None
Public Relations/Liaison	<u>G. Public Relations/Liaison</u> - None
Student/Parental	<u>H. Student/Parental Issues and Concerns</u> <ol style="list-style-type: none">1. HIB Report – Investigations updated
Principal's Report	<u>I Principal's Report</u> <ol style="list-style-type: none">1. Mr. Johnson's principals report (attachment)
Board Secretary Report	BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT
Informational Items	Informational Items: <ul style="list-style-type: none">• Financial disclosure forms
Board Actions	Board Actions: Motion to approve Items A thru C
Monthly Reports	A. Monthly Reports The Budget Summary and Revenue Summary for the month of January 2017 (Attachment A1 and A2).
Transfer of Funds	B. Transfer of Funds The attached transfer list, with the recommendation of the Superintendent, for the month of January 2017 (Attachment B1).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2017. The Treasurer's Report and Secretary's report are in agreement for the month of January 2017. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Jennifer Gray, Seconded by Nick D'Amico

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Motion to approve Items D

Warrants

D. Warrants

The attached bill lists:

- February 2017 payroll (**Attachment D1**)
- March 2017 warrants (**Attachment D2**)

Motioned by Jennifer Gray, Seconded by Nick D'Amico

Vote: To approve Item D

Roll Call Vote. All in favor: Mrs. Albrecht, **Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-1)Mrs. Ammen Abstained**

Motion Approved

Motion to approve Items E thru H

**Tuition – Deptford
Township Student
6886395774**

E. Tuition Contract - To approve tuition contract with Deptford Township Board of Education for student #6886395774 in the amount of \$6,682.05 for tuition for the 2016-2017 school year.

**Just Kids – Archway
Programs 17-18**

F. Just Kids – To approve contract with Archway Programs to run Just Kids for the 2017-2018 school year.

**Shared Service
Agreement – Woodlynne
BOE**

G. Shared Services Agreement – To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$135,252.00 less the refund of \$10,252.00 per attached contract for the 2017-2018 school year (**Attachment G1**).

**Energy Market Exchange
Resolution**

H. Energy Market Exchange Resolution – To approve the attached resolution number 2017-3-1 (**Attachment H1**).

Motioned by Nick D’Amico, Seconded by Jennifer Gray

Vote: To approve Items E, G and H

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D’Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Vote: To approve Item F

Roll Call Vote. All in favor: Mrs. Albrecht, **Ms. Ammen, **Mr. D’Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (5-1-0)Ms. Ammen Voted No**

Motion Approved

Motion to approve Item I

**2017-2018 Budget and
Resolution**

I. 2017-2018 Budget and Resolution

It is recommended that the Magnolia Board of Education approve 2017-2018 School Year Budget, and Resolution, for submission to the Executive County Office of Education.

RESOLUTION

WHEREAS, the Magnolia Board of Education has developed its 2017-2018 School Budget,

WHEREAS, NJAC 6:19-2.7 (a) requires Magnolia Board of Education to adopt and submit a formal Board resolution.

BE IT RESOLVED to approve the 2017-2018 school budget as presented by the administration which includes the following:

	Budget	Local Tax Levy
General Fund	\$8,059,364.00	\$4,004,761.00
Special Revenue Fund	\$240,550.00	
Debt Service Fund	\$262,000.00	\$207,683.00
Total Base Budget	\$8,561,914.00	\$4,212,444.00

See Attachments (Revenues and Appropriations)

BE IT FURTHER RESOLVED that the **Magnolia** Board of Education includes in the budget the adjustment for increased costs of health benefits in the amount of \$95,250.00 and the enrollment adjustment in the amount of \$102,223.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motioned by Joyce Albrecht, Seconded by Jennifer Gray

Vote: To approve Item I

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D’Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

**Open Audience
Participation II**

Audience Participation II

Motioned by Nick D’Amico, Second by Rebecca Ammen

Vote: To approve Audience Participation II

Voice Vote. All in favor

- **Kellie Stout - 201 Wilson Road Magnolia**
– Updated on booster club fundraisers

**Closed Audience
Participation II**

Closed Audience Participation II

Motioned by Nick D’Amico, Seconded by Jennifer Gray

Vote: To Close Audience Participation II

Voice Vote. All in favor

Recess into Closed Session

RECESS INTO CLOSED SESSION at approximately 8:01 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:30** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: Student Issue and HIB.)

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To Enter Executive Session

Voice Vote. All in favor

Action will be taken after Executive Session

Resumption to Public Portion of the Meeting

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:44 pm

Motioned by Nick D’Amico, Seconded by Jennifer Gray

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor.

Motion to approve the Superintendents recommendation regarding HIB #5

Motioned by Jennifer Gray, Second by Rebecca Ammen

Vote: To approve HIB

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Ammen, Mr. D'Amico, Mrs. Gray, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:46 pm by Nick D'Amico, Seconded by Jennifer Gray.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**